

INDIANA EMERGENCY RESPONSE COMMISSION (IERC) MEETING
Indiana Government Center South
302 West Washington Street
Indianapolis, Indiana
November 8, 2010 1:00 P.M.

WELCOME AND INTRODUCTION

Mr. Mike Garvey, designee chairman of the IERC, welcomed everyone to the meeting and asked for a roll call.

ROLL CALL TO ORDER

Mike Garvey – IDHS	Bruce Palin – IDEM
Jim Bridgen – Industry Representative	Sherman Greer – Local Government
Mike Bigler – State Representative	Thomas Melville- State Representative
Shawn French – Industry Representative	

The following Commission members were absent:

Carol Shelby – Public Representative	Roger Powers – Local Government
Dean Larson – Public Representative	Brian Lott – Local Government

The following staff members were present:

John Steel – IDHS	Brad Gavin - IDHS
Laura Steadham – IDEM	Ian Ewusi – IDHS/IDEM

The following members of the audience were present:

Jeff Larmore – Marion County LEPC	Terry Rake – Indiana Fire Chief's
Jim Plum – Jefferson County	Gary McDaniel – Kosciusko County
William Beranek – Marion County	

QUORUM

LEPC Coordinator indicated a quorum was present

CONSIDERATION OF THE MINUTES

A motion to approve and adopt the minutes from the September 13, 2010, meeting was made by Mr. Bigler and seconded by Mr. Melville. **MOTION CARRIED**

REPORT OF THE CHAIR

Chairman Garvey discussed the 2 vacant positions on the IERC and we were working with the Governor's office to fill these positions. Also we will be looking at appointing a new chair for the IERC Training Committee. Carol Shelby is unable to fulfill this responsibility due to job responsibilities.

COMMITTEE REPORTS

Communications Committee—Sherman Greer, Chair

Mr. Greer provided a report of the September IERC/LEPC Conference. A turnout of 92 for the Friday conference with over 60 attended the prior CAMEO training. He has received no complaints or suggestions for the following year. Information on the speaker's presentations will be posted to the website shortly.

Policy/Technical Committee—James Pridgen/Dean Larson, Co-Chairs

Jim Pridgen reported for the Policy/Technical Committee on 3 items;

- Earthquake Training Requirement
 - Will look into why this is included in the IERC/LEPC Handbook and will make recommendations on how to remove this and update the Handbook.
- Web-Based information for LEPCs
 - It has been discussed about adding web-based reporting so the LEPCs could electronically submit their annual reports. Currently working with IDHS to see how this could be accomplished.
- IDHS-IDEM MOU
 - The IDHS-IDEM MOU is due for renewal at the end of 2010. Need to add specifics on moving John Steel to be more involved in field work.

Training Committee—Carol Shelby, Chair

No Report

Fiscal Committee—Bruce Palin, Chair

Mr. Palin reported that he is requesting additional funding for years 2011-2012, this will be prepared and submitted to the State Budget Agency and Legislative Session. Additionally Mr. Palin reported on a meeting with Department of Revenue to address problems between IDOR and IDEM on billing and payment between the agencies to get reporting facilities to pay. Electronic reporting is still 1 ½ years away and have no enforcement for those facilities that do not pay.

Motion was made by Mr. Bigler to accept the committee reports, second by Mr. French. **MOTION CARRIED**

OLD BUSINESS

IDHS/IDEM MOU will be taken to the Policy/Technical Committee for final suggestions and see how the MOU needs to be drafted.

NEW BUSINESS

Brad Gavin, IDHS Ethics Officer provided an update on including proxies for LEPCs. It will be required that if a person will serve as a proxy, they will need to have completed the State Ethics Training.

Terry Rake from the Indiana Fire Chiefs Association discussed the 2011 Emergency Response Conference that will take place August 17-20, 2011 in Indianapolis, and would like the have the IERC/LEPC Annual Conference to be included.

REPORT OF THE FIELD REPRESENTATIVE

Mr. Ewusi reported on these items;

- Tier II Workshop Locations; have completed 4 county workshops for the Tier II training.
- Letter will be sent out to LEPCs on appropriation of funds to LEPCs, to show to county fiscal bodies and will be posted to the IERC website.
- Addressing concerns with county wide vs. district LEPCs, when finished will be posted.
- Update on IERC/LEPC Handbook; Suggestion of removal of earthquake training and substituting with haz-mat training as it pertains to earthquakes. Also LEPC interface with the IERC. Once drafts is completed will provide to Mara Snyder for comment. Mr. Bigler made a motion to make the changes, second by Mr. Greer. **MOTION CARRIED**
- Conference presentations and photos will be posted on the IERC website, once all has been gathered.
- Request for service for developing on-line reporting for LEPCs. This would be so LEPCs can submit their reporting requirements electronically. Will look at placing on the IDHS platform to minimize costs.

MEMBERSHIP ROSTER APPROVALS

Mr. Ewusi reported that the following 3 counties had submitted new or updated rosters for approval:

St. Joseph Henry Greene

Mr. Bigler made a motion to approve the rosters and was seconded by Mr. Greer. **MOTION CARRIED.**

LEPC COMMENTS

No Report

EPA COMMENTS

No Report

PUBLIC COMMENTS

No Report

NEXT MEETING

January 10, 2011, 1:00 P.M.

Indiana Government Center South, Conference Room 14

ADJOURNMENT

Meeting was adjourned at 3:08 P.M.

Michael Garvey, Chair